

**CENTER FOR VETERINARY MEDICINE
PROGRAM POLICY AND PROCEDURES MANUAL GUIDE 1243.3300**

**OFFICE OF NEW ANIMAL DRUG EVALUATION
REVIEWERS' CHAPTER**

FDA DISTRICT OFFICE MAIL CODES

- I. Purpose
- II. Table of FDA District Office Organization Symbols
- III. References

I. PURPOSE

This Guide provides a list of unit organization symbols (mail codes) for all domestic inspection groups in the district offices. This listing of mail codes should be used to assure delivery of documents to appropriate district offices.

An example of the appropriate use of a mail code in a *cc: block* follows:

cc: CIN-DO, HFR-CE450

**CENTER FOR VETERINARY MEDICINE
PROGRAM POLICY AND PROCEDURES MANUAL GUIDE 1243.3300**

II. TABLE OF FDA DISTRICT OFFICE ORGANIZATION SYMBOLS

Field Office of Regulatory Affairs (ORA) Unit Organization Symbols						
DISTRICT	CITY	REGION	INSPECTION GROUP	SPECIFIC BRANCH	STATE	ZIPCODES (are provided if the state has more than one district office)
ATL-DO	ATLANTA	SOUTHEAST	HFR-	SE150	GEORGIA	
ATL-DO	ATLANTA	SOUTHEAST	HFR-	SE150	NORTH CAROLINA	
ATL-DO	ATLANTA	SOUTHEAST	HFR-	SE150	SOUTH CAROLINA	
BLT-DO	BALTIMORE	MID-ATLANTIC	HFR-	CE250	MARYLAND	
BLT-DO	BALTIMORE	MID-ATLANTIC	HFR-	CE250	VIRGINIA	
BLT-DO	BALTIMORE	MID-ATLANTIC	HFR-	CE250	WEST VIRGINIA	
BLT-DO	BALTIMORE	MID-ATLANTIC	HFR-	CE250	DISTRICT OF COLUMBIA	
NWE-DO	BOSTON	NORTHEAST	HFR-	NE250	CONNECTICUT	
NWE-DO	BOSTON	NORTHEAST	HFR-	NE250	MASSACHUSETTS	
NWE-DO	BOSTON	NORTHEAST	HFR-	NE250	MAINE	
NWE-DO	BOSTON	NORTHEAST	HFR-	NE250	NEW HAMPSHIRE	
NWE-DO	BOSTON	NORTHEAST	HFR-	NE250	RHODE ISLAND	
NWE-DO	BOSTON	NORTHEAST	HFR-	NE250	VERMONT	

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Date: 11/16/2001

GUIDE 1243.3300

DISTRICT	CITY	REGION	INSPECTION GROUP	SPECIFIC BRANCH	STATE	ZIPCODES
BUF-DO	BUFFALO	NORTHEAST	HFR-	NE350	NEW YORK, UPSTATE	ZIP CODES 120XX THRU 149XX [WITHIN ZIPCODE 109XX, THE FOLLOWING CODES ARE IN THE BUFFALO DISTRICT: 10910, -11, -12, -14, -15, -18, -19, -21, -22, -24, -25, -26, -28, -30, -33, -40, -50, -53, -58, -63].
NYK-DO	NEW YORK	NORTHEAST	HFR-	NE150	NEW YORK, DOWNSTATE	ZIPCODES 100XX THRU 119XX [WITHIN ZIPCODE 109XX, THE FOLLOWING CODES ARE IN THE NEW YORK DISTRICT: 10969, -73, -75, -79, -85, -87, -88, -90, -92, -96, -98].
NYK-DO	NEW YORK	NORTHEAST	HFR-	NE150	NEW YORK, LONG ISLAND	ZIPCODES 100XX THRU 119XX [WITHIN ZIPCODE 109XX, THE FOLLOWING CODES ARE IN THE NEW YORK DISTRICT: 10969, -73, -75, -79, -85, -87, -88, -90, -92, -96, -98].
NYK-DO	NEW YORK	NORTHEAST	HFR-	NE150	NEW YORK CITY	ZIPCODES 100XX THRU 119XX [WITHIN ZIPCODE 109XX, THE FOLLOWING CODES ARE IN THE NEW YORK DISTRICT: 10969, -73, -75, -79, -85, -87, -88, -90, -92, -96, -98].
CHI-DO	CHICAGO	MIDWEST	HFR-	CE650	ILLINOIS	

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Date: xx/xx/2001

GUIDE 1243.3300

DISTRICT	CITY	REGION	INSPECTION GROUP	SPECIFIC BRANCH	STATE	ZIPCODES
CIN-DO	CINCINNATI	MID-ATLANTIC	HFR-	CE450	KENTUCKY	
CIN-DO	CINCINNATI	MID-ATLANTIC	HFR-	CE450	OHIO	
DAL-DO	DALLAS	SOUTHWEST	HFR-	SW150	ARKANSAS	
DAL-DO	DALLAS	SOUTHWEST	HFR-	SW150	OKLAHOMA	
DAL-DO	DALLAS	SOUTHWEST	HFR-	SW150	TEXAS	
DEN-DO	DENVER	SOUTHWEST	HFR-	SW250	COLORADO	
DEN-DO	DENVER	SOUTHWEST	HFR-	SW250	NEW MEXICO	
DEN-DO	DENVER	SOUTHWEST	HFR-	SW250	UTAH	
DEN-DO	DENVER	SOUTHWEST	HFR-	SW250	WYOMING	
DET-DO	DETROIT	MIDWEST	HFR-	CE750	INDIANA	
DET-DO	DETROIT	MIDWEST	HFR-	CE750	MICHIGAN	
KAN-DO	KANSAS CITY	SOUTHWEST	HFR-	SW350	IOWA	
KAN-DO	KANSAS CITY	SOUTHWEST	HFR-	SW350	KANSAS	
KAN-DO	KANSAS CITY	SOUTHWEST	HFR-	SW350	MISSOURI	
KAN-DO	KANSAS CITY	SOUTHWEST	HFR-	SW350	NEBRASKA	
LOS-DO	LOS ANGELES	PACIFIC	HFR-	PA250	ARIZONA	
LOS-DO	LOS ANGELES	PACIFIC	HFR-	PA250	CALIFORNIA, LOWER	[ALL ZIPCODES BELOW 94XXX].
MIN-DO	MINNEAPOLIS	MIDWEST	HFR-	CE850	MINNESOTA	
MIN-DO	MINNEAPOLIS	MIDWEST	HFR-	CE850	NORTH DAKOTA	

Responsible Office: ONADE Quality Assurance Team (HFV-102).
Date: xx/xx/2001

GUIDE 1243.3300

DISTRICT	CITY	REGION	INSPECTION GROUP	SPECIFIC BRANCH	STATE	ZIPCODES
MIN-DO	MINNEAPOLIS	MIDWEST	HFR-	CE850	SOUTH DAKOTA	
MIN-DO	MINNEAPOLIS	MIDWEST	HFR-	CE850	WISCONSIN	
NOL-DO	NEW ORLEANS	SOUTHEAST	HFR-	SE450	LOUISIANA	
NOL-DO	NEW ORLEANS	SOUTHEAST	HFR-	SE450	MISSISSIPPI	
NSV-DO, a branch of NOL-DO	NASHVILLE	SOUTHEAST	HFR-	SE450	ALABAMA	
NSV-DO, a branch of NOL-DO	NASHVILLE	SOUTHEAST	HFR-	SE450	TENNESSEE	
NWJ-DO	NEWARK	MID-ATLANTIC	HFR-	CE350	NEW JERSEY	
FLA-DO	ORLANDO	SOUTHEAST	HFR-	SE250	FLORIDA	
PHI-DO	PHILADELPHIA	MID-ATLANTIC	HFR-	CE150	DELAWARE	
PHI-DO	PHILADELPHIA	MID-ATLANTIC	HFR-	CE150	PENNSYLVANIA	
SAN-DO	SAN FRANCISCO	PACIFIC	HFR-	PA150	CALIFORNIA, UPPER	[ZIPCODES 94XXX AND HIGHER].
SAN-DO	SAN FRANCISCO	PACIFIC	HFR-	PA150	HAWAII	
SAN-DO	SAN FRANCISCO	PACIFIC	HFR-	PA150	NEVADA	
SJN-DO	SAN JUAN	SOUTHEAST	HFR-	SE550	PUERTO RICO	
SEA-DO	SEATTLE	PACIFIC	HFR-	PA350	ALASKA	
SEA-DO	SEATTLE	PACIFIC	HFR-	PA350	IDAHO	
SEA-DO	SEATTLE	PACIFIC	HFR-	PA350	MONTANA	

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Date: xx/xx/2001

GUIDE 1243.3300

DISTRICT	CITY	REGION	INSPECTION GROUP	SPECIFIC BRANCH	STATE	ZIPCODES
SEA-DO	SEATTLE	PACIFIC	HFR-	PA350	OREGON	
SEA-DO	SEATTLE	PACIFIC	HFR-	PA350	WASHINGTON	

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Date: xx/xx/2001

**CENTER FOR VETERINARY MEDICINE
PROGRAM POLICY AND PROCEDURES MANUAL GUIDE 1243.3300**

III. REFERENCES

Current FDA/ORA Organization symbols located at:
http://www.fda.gov/ora/inspect_ref/iom/IOMORADIR.html